



# Statement of Work

## Housing and Recovery through Peer Services (HARPS) EXPANSION

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### **PURPOSE**

The purpose of the Housing and Recovery through Peer Services (HARPS) Expansion is to provide funding and a framework for adding a Substance Use Disorder (SUD) Peer to the HARPS Team and Recovery Supports within the State of Washington, consistent with funding provided under American Rescue Plan ACT (ARPA) Substance Abuse Block Grant (SABG) and Mental Health Block Grant (MHBG).

HARPS SUD Peer goal is to increase the bandwidth of the HARPS team by adding a designated Certified Peer with SUD lived experience.

### **SERVICE POPULATION**

The SABG program targets the following populations and service areas:

1. Pregnant women and women with dependent children;
2. Intravenous drug users;
3. Tuberculosis services;
4. Early intervention services for HIV/AIDS; and
5. Primary prevention service.

The MHBG program targets the following population and service area:

1. Treatment services for individuals diagnosed with Serious Mental Illness (SMI) or Serious Emotional Disturbance (SED).

### **SERVICES**

See the Housing and Recovery through Peer Services (HARPS) Program Statement of Work for complete information on services (click [here](#)).

The SUD Peer will enroll a minimum of 30 new participants each program year.

### Allowable Purchases and Expenses

1. Basic Needs
  - a. Food- gift cards in small amounts for use before/after treatment appointments or prevention activities.
  - b. Child Care- for treatment, attending support meetings, job search, or employment.
  - c. Identification - if needed for treatment or job.
  - d. Minutes or Phones - if being used for telehealth appointments related to treatment/prevention activities.
  - e. Emergency transitional housing (individuals releasing from behavioral health inpatient services and emergency departments homeless).
  - f. Clothing vouchers for attending treatment or employment.
  - g. Camping and Outdoor Survival Gear – Increase safety for those sleeping outside while attending treatment appointments and waiting to secure permanent housing.

2. Transportation
  - a. Bus Passes, Ferry Passes, Light Rail Passes, ORCA Cards to attend treatment/prevention and employment activities.

**PERFORMANCE EXPECTATIONS**

Expected performance includes, but is not limited to the following:

1. Use of professional judgment.
2. Collaborate with HCA program manager in a timely, accurate and informed communications style.
3. Follow the fidelity model of Permanent Supportive Housing (PSH).
4. Follow PSH principles: choice of housing, separation of housing and services, decent, safe and affordable housing, integration, access to housing, and flexible, voluntary services.
5. Partake in assigned trainings pertaining to evidence-based practices identified by HCA Program Manager. (This includes trainings for both supervisor and direct line staff.)
6. Perform services with equity ensuring programs are impartial, fair and provide equal possible outcomes for every individual served.
7. Screen for eligibility, Individuals experiencing SUD who are homeless or at risk of homelessness and individuals discharging from or at risk of entering an inpatient SUD treatment facility.
8. Document eligibility in recovery plans and case notes. Eligibility may include self-report and direct line staff observation. Updated documentation should be added as new information has been gathered. This may include such items as medical documentation, social security letter, and other state records.

**PROGRAM STAFFING**

Staffing level is as follows:

1. One FTE SUD Peer Counselor
  - a. Any unfilled positions for three months or more are subject to reduction of compensation.

**COORDINATION**

1. Provider will attend quarterly meetings with HCA/DBHR Program Manager to review SUD Peer reports and discuss program progress and barriers. Punctual attendance and at minimum a supervisor should attend all meetings.
2. Provider will attend Monthly HCA/DBHR Administrator calls, punctual attendance and at minimum a supervisor should attend all meetings.

**DATA**

Not applicable

**DELIVERABLES**

Goal	Task	Performance Measure	Due Date*
1	Complete Monthly Participant Excel Log with participants enrolled by SUD Peer.	HCA Approved Participants Excel Log	Due by the 15 <sup>th</sup> of each following month

2	Complete Recovery Support Plan as outlined in Section 5 of the HARPS Expansion Statement of Work (Exhibit J).	Approved written plan submitted to HCA.	2/01/2024
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